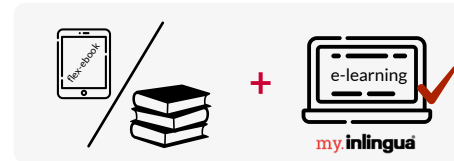
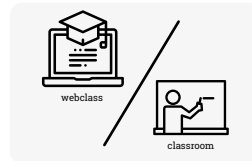
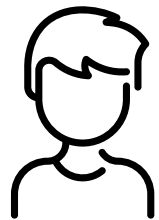


# PRODUCTS 2021



## SOLO

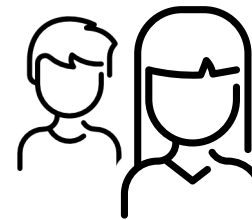


- 10h renewable
- Flexible timetable

**PRICE** CHF 1150.- / 10h

- With exam preparation : CHF 100.-
- One-time registration fee : CHF 100.-

## DUO

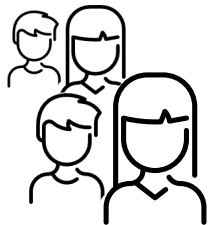


- 10h renewable
- Flexible timetable

**PRICE** CHF 650.- / 10h

- With exam preparation : CHF 100.-
- One-time registration fee : CHF 100.-

## WEEKLY



max. 4

- 1 month renewable
- 1h30 per week

**PRICE** CHF 240.- / 1 month

- With exam preparation : CHF 100.-
- One-time registration fee : CHF 100.-

## INTENSIVE



max. 4

- 1 week renewable
- 2h30 per day

**PRICE** CHF 500.- / 1 week

- With exam preparation : CHF 100.-
- One-time registration fee : CHF 100.-



## GENERAL CONDITIONS INLINGUA LÉMAN

### REGISTRATION/EXTENSION:

Course registrations or extensions are established by written agreement between the client and inlingua or by partial or full payment of the invoice.

### MINIMUM REGISTRATION:

- SOLO and DUO = 10h00
- WEEKLY = 4 consecutive weeks  
(2 consecutive weeks if alone)
- INTENSIVE = 1 week (5 consecutive days)

### TERMS OF PAYMENT:

Invoices are payable within 30 days, payment by installments will result in an additional charge of de 15.- per installment for administration costs.

The only exception is INTENSIVE, which is payable before midday on the Thursday preceding the course, where payment can only be made in full.

### CANCELLATION POLICY BEFORE THE START OF THE TRAINING:

All cancellations must be communicated exclusively in writing to the school administration and will be confirmed in writing within three working days.

- Up to 15 days before the beginning of the course:  
10% of the total amount is retained by the school
- From 14 to 8 days before the beginning of the courses:  
30% of the total amount is retained by the school.
- From 7 to 0 days before the beginning of the course:  
100% of the total amount is retained by the school

### CANCELLATION POLICY AFTER THE START OF THE TRAINING:

WEEKLY and INTENSIVE: Cannot be cancelled or interrupted. All courses must be paid in full. Missed sessions will not be reimbursed or replaced.

SOLO and DUO: Learners may choose one of the following options:

- Transfer their remaining lessons to a third party
- Request an extension of the validity period
- Transfer the value of their remaining lessons to any other inlingua centre

In the absence of one of the three above-mentioned solutions, no refund is possible.

### VALIDITY OF THE LESSONS:

Lessons must be taken within one year of the registration or extension date. After this period, the balance is lost and is neither usable nor refundable.

### EXTENSIONS:

The school administration contacts the learners when their training is coming to an end, usually three courses before the end date. The only exception is INTENSIVE which must be renewed by the learners directly at the administration no later than midday on the Thursday preceding the course set to start the following week.

### GROUP COMPOSITION AND NUMBER OF LEARNERS:

The composition of WEEKLY and INTENSIVE is decided exclusively by inlingua. We reserve the right to make the necessary modifications, at any time, to ensure the smooth running of a course. Cancellation or interruption of the training by a learner in connection with the composition or redesign of a course, or for any other motive whatsoever, will result in the loss of the their remaining balance. inlingua offers group courses from one single registered learner. When a group is reduced to one person, the number of consecutive courses is adjusted as follows:

WEEKLY: 4 weeks. (1h30 / week) from 2 to 4 participants,  
2 weeks, if alone

INTENSIVE: 1 week (2h30 / day) from 2 to 4 participants,  
1h15 / day if alone

### SCHEDULE:

WEEKLY and INTENSIVE: The timetable is set and planned by the school administration. It cannot be changed by the learners or trainer throughout the duration of the course.

SOLO and DUO: The first course is planned by the school administration. Thereafter, course times are arranged directly between the learner and trainer or exclusively with the administration if it cannot be scheduled during the lesson. The school declines all responsibility for any errors that may result if these rules are not complied with.

### ABSENCES:

All absences must be reported as soon as possible exclusively by email to [office@inlingua-leman.ch](mailto:office@inlingua-leman.ch).

WEEKLY and INTENSIVE: Missed lessons are not refundable and cannot be made up. This rule applies for medical reasons or for any reason out of the school's control.

SOLO and DUO: Lessons cancelled before 17.00 on the day before the lesson (17.00 on Friday for Monday) are not charged. All cancellations (for whatever reason, even in case of force majeure) received after these deadlines are considered late and will result in a loss of credit.

### TRAINER:

inlingua reserves the right to temporarily or permanently replace a trainer for just cause. Learners may not seek any compensation following a change of trainer.

Courses cancelled by inlingua for medical or other reasons on behalf of a trainer are never charged and must be made up later.

It is strictly forbidden to continue languages courses with a trainer or ex-trainer (remunerated or not) independently, without inlingua. Failure to comply with this clause will result in a fine of CHF 5000.00 per case

### BREAKS DURING THE LESSONS:

Any break that a student decides to take is included in the course duration.

### COMPLAINTS AND PROBLEMS:

The school administration assists with any problems or complaints.

### THEFT:

Belongings should never be left unattended. inlingua declines all responsibility for lost or stolen goods on its premises or during courses conducted elsewhere by its trainers.

### APPLICABLE LAW AND JURISDICTION:

Any legal relationship between the learner and inlingua Léman is subject to Swiss law. The place of performance, the exclusive place of jurisdiction for all types of proceedings and the place of prosecution will be Lausanne (for courses in the Canton of Vaud) and Geneva (for courses in the Canton of Geneva).